MEETING OF ST NICHOLAS PT & F ASSOCIATION
Held on
MONDAY 16 MAY 2016 AT 7.00pm AT ST NICHOLAS SCHOOL STAFFROOM

Minutes of Meeting

Meeting commenced at 7.00pm
Chairperson: Margo Taggart
Secretary: Janine Power

ITEM 1 – Welcome
Welcome - Margo Taggart
Opening Prayer – All Attendees – St Nicholas Prayer

ITEM 2 – Attendance
Attendance: Stefan Van Aanholt, Emily Lloyd, Tania Roberts, Amanda Doyle, Kendall Pearce,
Sarah Kampe, Michelle Marsh, Tania Thompson, Gemma Clarke, Kristy Schultz, Colette Ginman,
Josephine Kirchner, Jodie Gillies, Margo Taggart, Alison Irving, Jule George, Natasha Gallagher,
Julie-Anne Williams, Janine Power.

Apologies: Jo Harding, Belinda & Mitch Hanlon, Paula Parris, Amy Kelly, Patrice McMullen, Kara
Traill.

ITEM 3 – Confirmation of Minutes
Confirmation of Minutes from previous Association Meeting held on Monday 4th April 2016.
Accepted by Step Van Aanholt
Seconded by Tania Thompson

ITEM 4 – Business Arising
Refer to items raised in General Business.

ITEM 5 – Correspondence In/Out

- Correspondence In:
  - Letter from ASG calling for nominations for 2016 National Excellence in Teaching
    Awards – nominations close 31 July 2016.
  - Invoice from Kays Butchers for meat and sundry items.
  - Received many positive comments on Facebook re Meet Greet & Eat.

- Correspondence Out:
  - Certificates of Appreciation to Sponsors – Bakers Delight, Kays & Sonia Mitchell.
ITEM 6 – Principal’s Report

- Refer to Attachment 1 - Principal’s Report

ITEM 7 – Treasurer’s Report

- Refer to Attachment 2 - Treasurer’s Report
  - The Mothers Day stall raised $974.05.
  - Meet Greet & Eat breakdown
    - BBQ – $1,231
    - Drinks – $362
    - Lollie – $320
    - Cake – $308
    - Lucky dip – $337
  - Approval of payment to release funds to pay the invoice of Kays Butchers - $390.46.
    Accepted: Julie-Anne Williams
    Seconded: Sarah Kampe

ITEM 8 – Board Meeting Report

- The Board Meeting was held on 10th May.
- A discussion about new furniture for the new classrooms took place. There will be further discussions.
- A Parent night with Andrew Fuller will be held on Thursday evening, 1st September for any interested parents. He is a clinical psychologist who works with schools and families on such things as resilience, boys/girls learning, family dynamics and other issues facing families today. Be sure to visit his site on the internet for a preview of info http://andrewfuller.com.au/ A not-to-be-missed evening of valuable information for parents.
- Teachers will be joining with St Edwards on 2nd September to have a development day with Andrew Fuller.
- A recent Financial report Audit was held and went very well. Special mention was made of Robyn Burke for her wonderful work.

ITEM 9 – General Business

FUNdraising Event Updates

1. MEET, GREET & EAT – DEBRIEF
   - a relaxed fun evening for the school family community had by all
   - the key negative was regarding the need for more lighting – this could be avoided if held during daylight savings next year.
   - The event was well catered for and the addition of coleslaw was a great option
   - Special thanks to all the parents and staff for setting up some beautifully presented stalls and all the kind donations and cooking to make the evening a success.

2. 5c CLASSROOM CHALLENGE - JUNE
   - To be conducted for the month of June
   - ADIG will come to the school each Wednesday in June and weigh the 5c coins and have a running tally of which class is winning each week a weigh in chart to be displayed at
each classroom – teachers will arrange for students to assist with the counting of weekly tally and weekly prizes for the class leaderboard will be provided by ADIG

- On the final week of June the classroom who has raised the most 5c coins will receive the final prize which will be a class excursion to the Tamworth Regional Council Playground in Kable Avenue. Students will be bused from and to school.
- get to go out on an excursion on the bus to the Council Adventure Park.
- ADIG will arrange a winning class photo with the Northern Daily Leader.
- All the money raised will be donated to the school library for new books. The PT & F will present this with students to Mrs McGuirk at assembly.

**Actions:**
- Jo Harding has donated the tubs for coins for each classroom
- Colette to arrange with students to help decorate tubs
- Emily Lloyd has completed the flyer for the event.

### 3. MOVIE TICKETS – FORUM 6 CINEMA – JUNE-DECEMBER

- Buy bulk purchase of movie tickets and sell tickets – great idea for gifts – Mothers / Father Day/ Teacher gifts, birthday, Christmas presents. Can purchase 100 minimum.
- Movie tickets valid for 12 months and available for any movie (excluding 3D)
- Tickets sold for $12.50 each – profit of $3 per ticket

**Action:**
- Belinda Hanlon and helpers to coordinate this event.

### 4. BINGO FAMILY NIGHT - AUGUST (date to be confirmed)

- To be held in August on a Saturday evening at St Nicks School Hall not McCarthy
  - Opportunity to open up the infant rooms to a movie for the younger children
  - Discussion re should this event be adults oly to allow for numbers fitting into the hall, less distraction for bingo caller, an auction and/or raffle available with fabulous prizes to be bid, lucky door prizes, best dressed tables, allow evening to be BYO
  - Need to order, bingo cards and daubers and get a caller etc. – this will all be confirmed by next meeting

**Actions:**
- More discussion required to finalise this evening.

### 5. ENGRAVED BRICK PAVERS

- Brick pavers will be sold this year with family name and/or students name/s and will be placed within the landscape or paved area for our new building landscaping
- Bricks will sell for $30 - profit of $10 per brick
- Engraved pavers with family or student names available for purchase in November with orders due by 1st December.

**Actions:**
- Sarah Kampe to provide more details in next few months as the time near for orders.

### 6. MANGOS MANGOS! – AUGUST - OCTOBER (to be confirmed)

- Mango Fundraiser to be held again
- Final orders to be in by the end of October
- Need helpers for this event

### OTHER EVENT IDEAS

- The School community is embracing and wanting the community get togethers
- Ladies Day at a Winery Bus Trip
• Suggestion to have a Christmas Celebration at the end of the year in early December with Santa visiting.

Action
• More discussion required for these ideas to be presented at next meeting.

Other Business

• Netball uniforms
  o the parents of Year 5 submitted the request for PT & F to fund their uniforms
    • $60 per uniform – total requested approx. $530.00
    • Check the quality and sizing of the uniforms
    • Uniforms look smart and promote the school
  o Suggestions to contact a local business as key sponsor to provide the uniforms
  o If the sponsor option is agreed this sponsor would also need to be approved by the school
  o It was suggested and agreed to submit this request to the Netball Association under the auspice of the Netball Committee as the controlling body.

ITEM 10 – Next Meeting Date
• The next PT & F Meeting will be held on Monday 20th June at 7.00pm in the School Staff room.

ITEM 11 – Closing Prayer
• Emily Lloyd.

ITEM 12 – Meeting Closed
• The meeting closed at 8.03pm.
Firstly: congratulations to the PTF for the Meet Eat and Greet Night. A great way of bringing the community together.

Buildings

A considerable amount of work was finished over the holidays including the major concrete slab for Stage 1. The COLA and kindergarten play equipment should be ready for use in the next fortnight. The school has held several meetings with the architects regarding the furnishing and computer requirements of the new classrooms and library.

Staff news

Katlin Groom is transitioning back to work after her accident. We are following instructions from her specialist to support her transition back into the workplace. Significant professional development opportunities are being made available to support teachers with the move to more collaborative learning spaces. Over the past few months teachers have visited St Philomena’s Moree, St Mary’s North Sydney and Sacred Hear Primary School Mosman. Several teachers will be visiting the Parramatta Diocese in two weeks.

Staff flu vaccinations are this Thursday

Lisa McSweeney is at her conference in Croatia. Lisa was the recipient of the Bob and Margaret Frater Scholarship for International Study. A wonderful recognition of Lisa’s many talents. You can stay in touch with Lisa’s learnings at the Conference by reviewing her blog on the website.

We are continuing to develop teachers’ capacity to conduct the Parish Baptismal preparation. At this moment 5 people have been mentored and trained.

General

Our students represented the school in a wonderful way at the various ANZAC ceremonies including the Parish Mass, ANZAC March and the Official Town Hall Service. Our choir was selected to perform at the Town Hall service and were great.

We are in the process of commencing interviews for Kindergarten 2017. We have well over 90 applications for 75 positions. We are following the Bishops Commission for Catholic Schools Enrolment Policy to ensure that correct procedures govern the process.

We have had our biannual WHS tree inspection. 3 trees need to be removed.

Events coming up and recent activities
• NAPLAN last week
• Safe Walk to School Day this Friday
• Various winter sports
• House Tables Challenge was a lot of fun
• Mothers’ Day Mass was very special and yesterday we had Family Mass
• Diocesan Cross Country was held today
• Parent Number workshop in a few weeks
• National Story Reading Day
• Pupil Free Day to focus on the continued implementation of Catholic Principles and Values into the curriculum
• Various University of NSW ICAS tests starting tomorrow with digital technologies
• Year 6 State wide Religious Education Exam
St Nicholas PT&F Meeting
16th May 2016

   Cheque Account $35,910.43
   Term Deposit I84 $40,000.00
   Term Deposit I84.1 $30,000.00

2. Transactions for April – May to cheque account were as follows:

   **Deposits**
   
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<tr>
<th>Amount</th>
<th>Description</th>
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<tr>
<td>$3.84</td>
<td>Interest credit</td>
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<tr>
<td>$2946.05</td>
<td>Eat Meet and Greet</td>
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<tr>
<td>$2178.00</td>
<td>Mothers Day Stall</td>
</tr>
<tr>
<td>$46.00</td>
<td>Mothers Day Stall</td>
</tr>
<tr>
<td>$157</td>
<td>Mothers Day Stall – Deposited 13.05.16 (not on statement)</td>
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   **Withdrawals**
   
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<thead>
<tr>
<th>Amount</th>
<th>description</th>
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<tbody>
<tr>
<td>$240</td>
<td>Caritas Pancake Day</td>
</tr>
<tr>
<td>$360</td>
<td>Meet Eat and Greet Float</td>
</tr>
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1. The Mothers Day stall raised $974.05.
2. Meet Eat and Greet raised $2586.05 with further expenses for meat, canteen and reimbursements etc to come out of $548.34. Leaving a profit of $2037.71.
3. The amount of $30,000 is to be withdrawn for COLA netting, the term deposit I84.1 should be due to mature soon (date funds required?)
4. Any further expenses for approval, any further monies for depositing?

Regards
Julie-Anne Williams and Natasha Gallagher