Minutes of Meeting

Meeting commenced at 7.00pm
Chairperson: Margo Taggart
Secretary: Janine Power

ITEM 1 – Welcome
Welcome - Margo Taggart
Opening Prayer – All Attendees – St Nicholas Prayer

ITEM 2 – Attendance
Attendance: Sue Scott, Karen Dickie, Jule George, Natasha Gallagher, Helen Murdoch, Tania Thompson, Kara Traill, Kristy Schultz, Hannah Miles, Colette Ginman, Margo Taggart, Janine Power,

Apologies: Stefan Van Aanholt, Josephine Kirchner, Jodie Gillies, Sue Boschm, Sarah Kampe, Emily Lloyd, Amy Kelly, Belinda Hanlon, Jo Cupples.

ITEM 3 – Confirmation of Minutes
Confirmation of Minutes from previous Association Meeting held on Monday 25th July 2016.

Accepted by Margo Taggart
Seconded by Jule George

ITEM 4 – Business Arising

Bingo Night & Pie Drive debrief

Pie Drive

• Orders a little mixed on arrival – late orders made it a little confusing
• There are some pies and lamingtons left over and available for purchase – contact Margo if interested
• This fundraiser required lots of organising on the arrival of the pies and collating the orders before distribution – need to think about this when this fundraiser arranged in the future
• Also an idea to have bags / boxes for orders to be placed in for collection
• Everyone is happy and all issues were solved
• Great outcome – approx profit $1,900.

Bingo Night

• Very welcoming and fun night for the school community- great feedback how relaxed and fun the evening was.
• Special thanks to Bill Fitzgerald – he did a fantastic job!
• Approx $8,000 profit
  o Funds raised for Melanie Little Family from Auction item was $700 – the Swag was purchased – PT & F contributed to this and the Cupples family contributed the remainder

  *Action: Janine to arrange thank you Appreciation Certificate to all sponsors*

**ITEM 5 – Correspondence In/Out**

- Correspondence In:
  o ADIG – relating to Term deposit maturing August 25.
  o Variety of positive verbal and facebook messages regarding Bingo Night.

- Correspondence Out
  o Tax Invoices to sponsors – Lloyd Signs, DTS Tiling, Burke & Hamilton Funerals, Power Earthmoving Repairs, Caterpillar Trees, Mitch Hanlon Consulting, Rural Fit Pty Ltd, Paradise Tourist Park, Simon Tydd Physiotherapy.
  o ADIG – Appreciation Certificate for 5c Challenge

**ITEM 6 – Principal’s Report**

Karen Dickie reported on behalf of the Principal

- Year 6 have been very busy preparing for Catholics Week performance.
- Spelling B was being held on Tuesday 16th August.
- Building works continues to progress – the children are loving the Cola
- Andrew Fuller workshop – big numbers have registered – a reminder to spread the word about this seminar
- For teachers to move smoothly to new building area – teachers have had the opportunity to visit other schools watching how schools are collaboratively working – and came back feeling very comfortable with St Nicholas value as staff, language and how the students are coping with the changes
- Book week is being held week beginning 22nd August.

**ITEM 7 – Treasurer’s Report**

- The Cheque Account balance is currently $53,000. Waiting until maturity and then $10,000 to be transferred into this account
- The Pie Drive - $8,000 banked.
- Sharon Easton family donated to Bingo / Auction Night – thank you.
- Refer to Attachment 2 - Treasurer’s Report

  *Actions: Treasurer to reimburse Margo Taggart $135 for contribution to the swag for Auction item
  Treasurer to reimburse Collette Ginman $246.45 for decorations for Bingo / Auction night
  Treasurer to arrange cheque for $700 to be given to Melanie Little Family*

  *Accepted – Collette Ginman
  Seconded - Hannah Miles*

*Janine to email all tax invoices sent to sponsors to Treasurer.*
Janine to arrange Thank you Certificate of Appreciation to all sponsors and donors.

**ITEM 8 – Board Meeting Report**

- Thank you to PT & F for contribution to the school Cola
- Redcat sound system installed which will provide pod cast for students

**ITEM 9 – General Business**

**Fathers Day Breakfast**
- Steakettes will be given for Fathers Day breakfast
- The board dad’s run the breakfast with Mr West & Stefan.

**Country Music Camping**
- Camping will be down due to loss of space with the building works – possibly down $7,000
- Looking for ideas if we would like to enhance fundraising in another way during festival time.

**Stranger Danger**
- Stranger Danger – 31st October – it was discussed would the school participate in the children wearing a red shirt and paying $1 to raise funds for the Daniel Morcombe Appeal.
- Karen mentioned this event would need to be approved by the Bishop.

**Actions:**
- Karen Dickie to followup with Stef van Aanholt and Lisa McSweeney to approach Bishop with this request
- Helen Murdoch to followup with Lisa McSweeney & Stef van Aanholt the outcome

**School Hall Toilets**
- The state of the toilets in our school hall are not acceptable.
- Request for toilet seats to be replaced as currently in very bad condition, cracked and filthy and not able to be cleaned

**Action:** Karen Dickie to follow up with Stef van Aanholt
  Stef van Aanholt to follow up re cleaning of toilets with the cleaners

**St Nicholas Geurnsey**
- Request for approval of the option for students to purchase a sports Guernsey for sport
- Request to be presented to the Board for approval. Kara Traill happy to look into the sample further and the cost would be approx $80 for the Guernsey but further research will be completed once approved.

**Action:** Jule George to present this to the Board for approval.

**St Nicholas Uniform**
- Our school prides on its presentation with our uniform
- Request to make St Nicholas school bags compulsory – as varied bags are looking untidy and unpresentable.

**Action:** Jule George to present this to the Board for approval.
FUNdraising Event Updates

1. MOVIE TICKETS – FORUM 6 CINEMA – SEPTEMBER
   - Buy bulk purchase of movie tickets – great idea for gifts – Mothers / Father Day/ Teacher gifts, birthday, Christmas presents. Can purchase 100 minimum.
   - Movie tickets valid for 12 months and available for any movie (excluding 3D)
   - Tickets sold for $12.50 each – profit of $3 per ticket

2. MANGOS MANGOS! – SEPTEMBER - OCTOBER (to be confirmed)
   - Mango Fundraiser to be held again
   - Final orders to be in by the end of October
   - Will need helpers for this event

3. ENGRAVED BRICK PAVERS – Term 4
   - Brick pavers will be sold this year with family name and/or students name/s and will be placed within the landscape or paved area for our new building landscaping
   - Bricks will sell for $30 - profit of $10 per brick
   - Engraved pavers with family or student names available for purchase in November with orders due by 1st December.

4. OTHER EVENT IDEAS
   - Christmas Celebration
   - Saturday 3rd December - 4.30 – 8.00pm
   - Christmas stalls / Santa on firetruck / Santa photos
   - Outside stallholders - $50, real Christmas trees, cakes etc.
   - Parent helpers

ITEM 10 – Next Meeting Date
   - The next PT & F Meeting will be held on Monday 19th September at 7.00pm in the School Staff room.

ITEM 11 – Closing Prayer
   - Closing Prayer –.Hannah Miles – Hail Mary

ITEM 12 – Meeting Closed
   - The meeting closed at 8.12pm.
St Nicholas PT&F Meeting
15/08/2016

   Cheque Account $52,983.85
   Term Deposit 184 $40,000.00
   Term Deposit 184.1 $30,000.00
   TOTAL $122,983.85

2. Transactions for August to cheque account were as follows:
   Deposits
   Pie Drive - $8528.70
   Bingo - $5776.50
   ADIG Interest 84 $105.48
   ADIG Interest 84.1 $151.44
   ADIG $3.15

   Withdrawals
   Bingo Float $450

3. Any further expenses for approval, any further monies for depositing?
4. Are there any Bingo night expenses?

Regards
Julie-Anne Williams and Natasha Gallagher